



## DENISIQI SERVICES SOCIETY

Employment Opportunity

### Maintenance Worker

#### POSITION SUMMARIES:

We are seeking a skilled and reliable Maintenance / Handy Person to join our team. The worker will be responsible for performing a variety of maintenance and repair tasks across multiple properties, ensuring that all facilities are well-maintained and in optimal condition. The ideal candidate will possess a diverse skill set, excellent problem-solving abilities, and a strong commitment to quality work.

#### PRIMARY DUTIES AND TASKS:

- **General Maintenance:** Perform routine maintenance tasks, including but not limited to plumbing repairs, painting, carpentry, landscaping and lawn care, and snow removal to keep all properties in excellent condition.
- **Repair Work:** Diagnose and repair issues with buildings, equipment, and fixtures, such as leaky faucets, malfunctioning electrical outlets, broken locks, and damaged drywall, ensuring timely and effective resolution.
- **Inspections:** Conduct regular inspections of properties to identify maintenance needs, safety hazards, and address them promptly to maintain a safe and compliant environment.
- **Emergency Response:** Respond to emergency maintenance requests, such as floods, power outages, and severe weather damage, and take appropriate measures to minimize damage and ensure the safety of occupants.
- **Equipment Maintenance:** Maintain and repair tools and equipment used in maintenance tasks, ensuring that they are in good working condition and properly stored when not in use.
- **Small Projects:** Help to build or assemble furniture and equipment as needed.
- **Supply Management:** Monitor inventory levels of maintenance supplies and materials, and replenish them as needed for ongoing maintenance tasks.
- **Documentation:** Keep detailed records of maintenance activities, including work performed, materials used, and expenses incurred, and report them to the appropriate supervisor as required.
- **Safety Compliance:** Adhere to safety protocols and regulations at all times, including the proper use of personal protective equipment (PPE) and safe work practices, to prevent accidents and injuries.
- **Other:** Provide support to teams with odd jobs, loading and hauling equipment and running errands. Other duties may include fleet support and maintenance as needed.

#### Qualifications:

- Proven experience as a Maintenance Worker or Handy Person or similar role, with a strong background in general maintenance and repair work.
- Proficiency in a variety of trades, including plumbing, electrical, and carpentry.
- Excellent problem-solving skills and the ability to troubleshoot issues effectively.
- Physical strength and stamina to perform manual labor and work in various weather conditions.
- Strong attention to detail and a commitment to delivering high-quality workmanship.
- Ability to work independently with minimal supervision and as part of a team.
- Good communication and interpersonal skills.
- Flexibility to work evenings, weekends, and holidays, as required.
- Valid Class 5 driver's license; willing to travel as required; clear criminal record.

**Salary: \$ 28.22**

**Closing Date: 4:30 pm May 15, 2024** for first round of interviews then open till filled

**Please submit resumes, with references, and cover letter:**

**Attention:** Christa Smith

**By post:** Denisiqi Services Society  
240B North Mackenzie Avenue  
Williams Lake, BC V2G 1N6

**By e-mail:** [christa@denisiqi.org](mailto:christa@denisiqi.org)

**By fax to:** 250-392-6501

**Note:** Pursuant to section 41 of the BC Human Rights Code, preference will be given to applicants of Aboriginal ancestry.  
*Only short-listed applicants will be contacted.*